

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, September 11, 2007**

The Brookings County Board of County Commissioners met in regular session on Tuesday, September 11, 2007 with the following members present: Don Larson, Deanna Santema, Dennis Falken, and Emil Klavetter.

## **CALL TO ORDER**

Chairperson Klavetter called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Klavetter declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the September 11, 2007 Commission Meeting, and the minutes from the September 4, 2007 Commission Meeting.

Travel/Education: Rose Stee to attend the FEU meeting in DeSmet, SD on September 20, 2007; Kristin Trana to attend the SD Safety and Health Conference in Sioux Falls, SD on October 9, 2007.

## **ROUTINE BUSINESS**

Motion by Falken, seconded by Santema, to approve the following claims. Roll Call Vote: Larson "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion Carried.

A&B BUSINESS, MAINTENANCE & REPAIRS \$635.97; ACE HARDWARE, REPAIRS AND MAINTENANCE \$12.96; ACTION PROCESS SERVING, COURT CASE EXPENSE \$22.40; AGFIRST FARMERS COOP, FUEL/GASOLINE \$18372.55; ALLIED OIL & SUPPLY, SUPPLIES & MATERIALS \$271.00; AFLAC-FLEX ONE, PERSONAL SERVICES \$80.00; AT&T, UTILITIES \$74.02; BECKMAN, EUGENE & SONS, SUPPLIES & MATERIALS \$34.00; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$359.00; BRKGS. CITY UTILITIES, DATABASE SERVICE-BMU \$7672.64; BRKGS CO TREASURER, SUPPLIES & MATERIALS \$1312.84; BRKGS DAILY REGISTER, PERSONAL SERVICES \$49.50; BROOKINGS HEALTH SYSTEM, MEDICAL SERVICE/LIENABLE \$1467.40; BURGHARDT AMATEUR CENTER, REPAIRS AND MAINTENANCE \$426.20; CENTRAL BUSINESS SUPPLY, SUPPLIES & MATERIALS \$118.39; CENTURY BUSINESS PRODUCT, SUPPLIES & MATERIALS \$71.54; CH UPHOLSTERY, REPAIRS & MAINT. \$15.00; CHEMCO INC, SUPPLIES & MATERIALS \$461.92; CLITES ELECTRIC INC, REPAIRS AND MAINTENANCE \$150.41; DALE'S ALIGNMENT, GASOLINE/VEHICLE MAINT. \$51.50; DAYS INN BROOKINGS, LEPC \$143.00; DEN-WIL INC, RENTAL/COMM. HEALTH \$835.00; DRAGSETH, JOYCE, TRAVEL & CONFERENCE \$88.00; EAST DAKOTA WATER DEVE., AMOUNT HELD FOR WATER CON \$164.13; EGEBERG, GARY, TRAVEL & CONFERENCE \$74.00; ESRI INC., DATA PROCESSING/SOFTWARE \$1213.14; EVERIST, L.G. INC, REPAIRS & MAINT. \$2143.37; EXCHANGE, THE, SUPPLIES & MATERIALS \$75.00; FALCON ASSOCIATES INC, PERSONAL SERVICES \$150.00; FEDEX, PROFESSIONAL SERV. & FEES \$11.34; FIRST BANK & TRUST, FUEL/GASOLINE \$693.89; FOOD & HEALTH COMM, SUPPLIES & MATERIALS \$118.00; G&K

SERVICES, REPAIRS & MAINT. \$611.21; GALLAND LAW FIRM, ADULT DEFENSE \$850.06; GLOVER, ALAN, ADULT DEFENSE \$3612.80; HAROLD'S PRINTING, SUPPLIES & MATERIALS \$266.85; HAROLD'S PHOTO CENTERS, COURT CASE EXPENSE \$75.81; HARTSEL, PATRICIA J., COURT CASE EXPENSE \$365.60; HURON CULVERT & TANK, REPAIRS & MAINT. \$16763.75; HY-VEE FOOD STORE, TRAVEL & CONFERENCE \$102.94; HY-VEE PHARMACY, MEDICINE/RX \$1160.21; INTEGRATED BUSINESS SOL, DATA PROCESSING/SOFTWARE \$372.60; INTERSTATE TELECOM. COOP, DATABASE SERVICE-ITC \$713.45; J&H EXCAVATING, REPAIRS & MAINT. \$1851.55; JOHNSON, JEROME, COURT CASE EXPENSE \$34.00; KENNEDY, ROKAHR, PIER, KNOFF, CRT APPORT. ATT'Y/M.I. \$98.40; LUTGEN, DAN, 4-H EVENTS & LIT. \$64.06; LYNN PEAVEY COMPANY, SUPPLIES & MATERIALS \$311.75; MCKEEVER'S VENDING, SUPPLIES & MATERIALS \$429.00; MCLEOD'S PRINT & OFFICE, SUPPLIES & MATERIALS \$301.84; MCI, UTILITIES \$243.01; M&T FIRE & SAFETY INC., EMERGENCY TRUCK-LONG TERM \$13628.94; MARTIN'S INC., FUEL/GASOLINE \$1356.09; MASTERCARD, TRAVEL & CONFERENCE \$501.04; MIDWEST PLAN SERVICE, SUPPLIES & MATERIALS \$5.00; MILLER FUNERAL HOME, FUNERALS \$2300.00; NADA APPRAISAL GUIDES, SUPPLIES & MATERIALS \$66.00; NATL 4-H COUNCIL, 4-H EVENTS & LIT. \$101.95; NELSON, NANCY J., ADULT DEFENSE \$700.44; NOBLE INK & TONER, SUPPLIES & MATERIALS \$139.99; O'BRIEN, SEAN M., ADULT DEFENSE \$1397.64; OFFICE SYSTEMS INC, SUPPLIES & MATERIALS \$59.28; OLD DOMINION BRUSH, SUPPLIES & MATERIALS \$879.52; PIERCE, IRENE, TRAVEL & CONFERENCE \$253.69; POSTMASTER, POSTAGE REIMBURSEMENT FRO \$300.00; PRO ED, TRAVEL & CONFERENCE \$298.00; RFD, PUBLISHING \$3725.65; RAMSDELL'S FERTILIZER, SUPPLIES & MATERIALS \$5025.00; RANDALL, BRAD MD, COURT CASE EXPENSE \$960.63; RENTAL DEPOT, THE, REPAIRS & MAINT. \$49.95; REVENUE, S.D. DEP'T., REIMB. TO STATE \$259605.54; RUNNING'S BIG "R", SUPPLIES & MATERIALS \$111.13; SHRM, PROFESSIONAL SERV. & FEES \$160.00; SAM'S CLUB, PROFESSIONAL SERV. & FEES \$35.00; SANTEMA, DEANNA, TRAVEL & CONFERENCE \$162.80; SDACC, CATASTROPHIC LEGAL \$12367.70; SDACO, SUPPLIES & MATERIALS \$25.00; SD SAFETY COUNCIL, TRAVEL & CONFERENCE \$360.00; SDSU WORKSTUDY ACC'T., WORK STUDY \$333.92; SHEPARDSONS HARDWARE HANK, SUPPLIES & MATERIALS \$54.57; SIOUX VALLEY WIRELESS, TELEPHONE \$37.95; SIOUX VALLEY CLEANERS INC, REPAIRS AND MAINTENANCE \$275.00; SD VOICES FOR CHILDREN, TRAVEL & CONFERENCE \$85.00; SPRINT, TELEPHONE \$52.99; STEE, ROSE MARIE, SUPPLIES & MATERIALS \$918.48; STEELE, RODNEY, ADULT DEFENSE \$24.50; STEE, RYAN, 4-H EVENTS & LIT. \$50.00; SWIFTEL CENTER, DIRT \$500.00; TANGEN, LAURIE, SUPPLIES & MATERIALS \$348.52; THOMPSON, WENDELL, RENT \$113.00; UPS STORE, PROFESSIONAL SERV. & FEES \$8.02; VANDENBERG LAW FIRM, ADULT DEFENSE \$2028.00; VANDERWAL, SUSAN, SUPPLIES & MATERIALS \$39.50; VELVET UNIFORMS, SUPPLIES & MATERIALS \$205.00; VERIZON WIRELESS, TELEPHONE \$124.20; VETERANS INFOR. SERV., SUPPLIES & MATERIALS \$48.00; VOLUNTEERS OF AMERICA, VOL OF AMERICA (POST) \$990.00; WW TIRE SERVICE INC, REPAIRS & MAINT. \$30.00; WAGNER REAL ESTATE, INSPECTION FEES \$1600.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$301.52; WEST GROUP, AM'T HELD FOR LAW LIBRARY \$143.50; WHITE CITY, UTILITIES \$53.06; WIECZOREK, TERRY, CRT APPORT. ATT'Y/M.I. \$470.40; YANKTON COUNTY SHERIFF, TRAVEL \$25.00; AHO, MARVIN, JURY & WITNESS \$55.92; BRUNS, MICHAEL, JURY & WITNESS \$64.80; LEWNO, KRISTINA, JURY & WITNESS \$61.84; MERGEN, NANCY, JURY & WITNESS \$51.48; MILLER, AMBER, JURY & WITNESS \$50.74; PORTER, ADAM, JURY & WITNESS \$54.44; POST, JOYCE, JURY & WITNESS \$58.88; STANGELAND, JASON, JURY & WITNESS \$51.48.

Motion by Santema, seconded by Falken, to approve the following claims. Roll Call Vote: Santema "Aye," Falken "Aye," Larson "Aye," Klavetter "Aye." Motion Carried.

HYDE, JUSTIN, CRT APPORT. ATT'Y \$13,194.83; INTERNAL REVENUE SERVICE, CRT APPORT. ATT'Y \$3,207.21.

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Motion by Falken, seconded by Santema to approve and authorize Chairperson Klavetter to sign a letter to the U.S. Fish & Wildlife Service regarding the wetland trust account. Roll Call Vote: Falken "Aye," Larson "Aye," Santema "Aye," Klavetter "Aye." Motion Carried.

Be it noted, the Fire Insurance Premium Refund checks were issued to certified fire departments in Brookings County in accordance with SDCL 10-44-9. The funds were disbursed as follows:

Brookings Fire Department	\$46,983.66
Arlington Fire Department	\$1,288.90
Astoria Fire Department	\$261.41
Aurora Fire Department	\$3,102.44
Badger Fire Department	\$264.12
Bruce Fire Department	\$1,809.05
Elkton Fire Department	\$3,445.30
Estelline Fire Department	\$926.12
Lake Hendricks Department	\$842.22
Lake Sinai Department	\$1,278.88
Toronto Fire Department	\$501.73
Volga Fire Department	\$5,606.21
White Fire Department	\$2,959.50

Be it noted, the Treasurer's totals for the month of August, 2007 were presented to the board.

Be it noted, the board reviewed the 2008 Provisional Budget. The board agreed by consensus to publish the 2008 Provisional Budget without change.

### **REGULAR BUSINESS**

Motion by Larson, seconded by Falken to approve Delinquent Tax Agreement #07-24. Roll Call Vote: Roll Call Vote: Larson "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion Carried.

Commission Assistant/Human Resources Director Stephanie Vogel met with the board to personnel matters and correspondence received.

Motion by Falken, seconded by Larson to approve and authorize Chairperson Klavetter to sign the Request to Fill Vacancy for the Truck Driver position. Roll Call Vote: Santema "Aye," Falken "Aye," Larson "Aye," Klavetter "Aye." Motion Carried.

Be it noted, the Board approved the following Personnel Action Notices: Routine Step Increase: Krista Spence \$14.46; Promotion: Rich Cofell \$12.93.

### **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Santema had no report.

Commissioner Falken had no report.

Commissioner Larson reported on the Software Committee meeting and a Growth Partnership meeting.

Commissioner Klavetter reported on the Planning and Zoning meeting.

Be it noted, the board discussed space needs.

Be it noted, the board discussed SDACC resolutions.

### **ADJOURNMENT**

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am September 25, 2007.

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Krista Spence  
Deputy Auditor  
Brookings County Auditor's Office